



POLICIES OF DURHAM COLLEGE STUDENT ASSOCIATION, 2022

Chapter A-5

REFERENDUM POLICY

*DURHAM COLLEGE STUDENT ASSOCIATION (the "Corporation")
NON-UNION MANAGERS AND CORPORATE OFFICERS REMUNERATION POLICY (the
"Policy")*

Short Title

1. This policy may be cited as the Durham College Student Association Referendum Policy.

Definitions

2. Any capitalized terms that are not defined herein shall have the same meaning as those defined in the Elections Policy.

Calling of a Referendum

3. Whenever it seems appropriate to do so and it is in the public interest to do so, the Board of Directors may by Ordinary Resolution call a referendum in accordance with this policy.

More than One Question

4. The Board may call a referendum which:
 - a) have more than one question; and
 - b) use a rank voting system.

Wording of the Question

5. The Referendum Question and all Answers shall be concise and simple. If there is a dispute over if the question is concise and simple, the Chief Returning Officer shall

attain the opinion of legal counsel regarding the question and shall make the determination if a question is concise and simple.

Timing of Question

6. A referendum question must be passed by the Board of Directors at least 10 days before a referendum is called.

Notice of Referendum

7. The Chief Returning Officer shall give notice at least 25 and not more than 37 days before the first day of voting of a referendum.

Application of the Elections Policy

8. (a) Subject to any provision of this policy, the Elections Policy, as adapted applies to
a referendum.

(b) The Chief Returning Officer shall have the authority to adapt the Elections Policy as is necessary for the conduct of a referendum.

Formation of Campaign Committees

9. (a) A referendum committee may apply for registration for the purposes of a referendum by filing with the Chief Returning Officer, during the Nomination period, an application in accordance with this section.

(b) An application for registration shall set out the following:

(i) the full name of the committee,

(ii) the name, student number and email address of the leader of the committee,

(iii) the name, student number, email address and title of each officer of the committee,

(vi) the name, student number and email address of the chief agent of the committee; and

(v) indicate which answer to the question the committee supports.

Chief Agent of Committee

10. The Chief Agent of the Committee is the responsible for approving all campaign activities done by the committee, and this must be understood by all members of the committee.

Discipline

11. The Discipline Provisions of the Elections Policy applies to the committees.

Spending Limit

12. The Spending Limit of the Executive Chair Race shall be the spending limit for a referendum committee.

The Board of Directors

13. The Board of Directors may by special resolution run a campaign for the referendum to promote an answer to the referendum question. The Board is subject to a spending limit but is not subject the prohibition on the use of Corporate Resources.

The Effect of Disqualification on a campaign

14. When a disqualification occurs, the leadership of the committee shall be ineligible to hold office for the same period of time as if they were disqualified under the Elections Policy.

SCHEDULE I

Form 1 – Notice of Referendum

NOTICE OF ELECTION

of which all members of the Durham College Students Inc. are required to take notice hereof and to govern themselves accordingly that there shall be a General Referendum in accordance with the by-laws to answer the following question:

Petitions to form campaigns are due at 1:00 p.m. on –

An All Campaign Meeting will be held at --- on ----.

Campaigning will begin at 9:00 a.m. on ---

Voting will be held on ---- and until.

Given under my hand, this --- day of ---, 20---.

Chief Returning Officer

Form 2 – Nominations paper

PETITION PAPER
OF A REFERENDUM COMMITTEE OF A REFERENDUM
OF DURHAM COLLEGE STUDENT ASSOCIATION

MUST BE RETURNED TO THE DURHAM COLLEGE STUDENT ASSOCIATION OFFICE
ROOM 212, SECOND FLOOR, STUDENT CENTRE, NORTH CAMPUS, 2000 SIMCOE
ST. NORTH
BY [date] AT [time]

Part I – campaign Information

The name appearing in the boxes below must be exactly as the campaign wishes to be registered in the referendum as. This name must appear on all campaign material during the course of the campaign.

Name of campaign

Part II – Statement of Campaign officers

Officer	Title	Student number

Part III – Statement of officers of campaign

I, the undersign officer, for the campaign agrees to be bound by the rules of the referendum as contained in the Referendum Policy.

Name of officer	Signature of office

Part VI – Primary contact of the campaign

We designate the following campaign official to be the primary contact for the campaign.

Contact first name	Contact last name
Contact email address	Contact phone number

Form 3 – Declaration of results

I, [name of CRO] of [municipality of CRO] Chief Returning Officer for Durham College Student Association, do hereby solemnly declare [or make oath and say] that in accordance with the mandate of the Board of Directors, held a referendum on the following question: [text of questions here] on the following days [insert days of the referendum] by the following method [paper ballots] [online ballots].

The result of the referendum is as follows: [number of votes] voted yes; [number of votes] voted no; and [number of votes] abstained.

I am aware of no violation of the referendum policy which would cause the results of the referendum to be invalid.

[I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath.]

Affirmed [sworn] before me,		
at [city], Ontario, this [date] of		
[month], [year]		

		[name of Chief Returning Officer]

Commissioner, etc		

[stamp of Commissioner if needed]

